

Government of West Bengal

DIRECTORATE OF LOCAL BODIES
Poura Prashasan Bhawan (3rd & 4th Floor),
DD-I, Sector - I, Salt Lake City,
Kolkata – 700064

Date: 10/02/2021

NOTIFICATION

Whereas in terms of Section 54(3) of the West Bengal Municipal Act, 2005 since amended it is mandatory to obtain prior approval of appointment of Municipal Employees whether appointed by way of promotion or through Direct Recruitment.

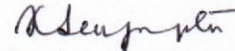
And whereas, in terms of Order No. 1112-S/09 dated 04.09.2009 of erstwhile Municipal Affairs Department, Director of Local Bodies, West Bengal has been empowered to dispose all matters relating to appointments and promotion with regard to already sanctioned vacant posts existing in the different Municipalities and Notified Area Authorities of West Bengal in terms of already accepted and legitimate norms and on compliance of all laws, rules and notifications and extant practices.

And whereas, Directorate of Local Bodies upon receiving of proposal of appointment on promotion in respect of the employees of Municipalities and Notified Area Authorities, scrutinize such proposals in the light of the West Bengal Municipal Employees' (Recruitment) Rules, 2005 since amended and other rules and laws in respect of Reservation, accord approval to such proposals.

And whereas, in terms of this Directorate Memo No. 1072/SA/DLB/IOSMS/2016(Pt.I) dated 15.09.2017 and 1070/DLB/SA/IOSMS/2018 dated 19.08.2019, Municipalities and Notified Area Authorities are generating monthly Salary Bill of permanent employees through the iOSMS portal. Municipalities and Notified Area Authorities are also uploading detailed information of the employees along with related documents to the database of iOSMS portal.

Therefore, it is now decided that the conventional method of submitting proposals for according approval of appointment on promotion of the employees of ULBs is hereby discontinued and the entire process of generating promotion proposal at ULB level, scrutiny of such proposal and issue of approval at this Directorate level will be done through iOSMS portal. For that purpose a new module "Promotion Proposal Submission" is developed and implemented at iOSMS portal. The detailed modalities regarding functioning of this module will be shared during online training which will be conducted shortly by this Directorate.

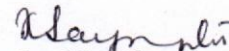
This has approval of the Principal Secretary, Department of Urban Development and Municipal Affairs.



Director of Local Bodies, West Bengal
&
Additional Secretary, UD & MA Department

Copy forwarded for information and taking necessary action to:

The Chairperson, of Municipalities and Notified Area Authorities(All)

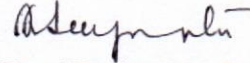


Director of Local Bodies, West Bengal
&
Additional Secretary, UD & MA Department

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Copy forwarded for information to:

1. The Special Secretary to Govt. of West Bengal, U.D. & M.A. Department.
2. Additional Director / Joint Director / Deputy Director and Assistant Director of Headquarters and Divisional Offices of this Directorate.
3. P.A. to Principal Secretary for information to Principal Secretary of U.D. & M.A. Department.
4. iOSMS Support Team.
5. Guard File



Director of Local Bodies, West Bengal
&
Additional Secretary, UD & MA Department