

Government of West Bengal

DIRECTORATE OF LOCAL BODIES
Poura Prashasan Bhawan (3rd & 4th Floor),
DD-I, Sector - I, Salt Lake City,
Kolkata - 700064

No. 1452/DLB/Estt-1/2016

Dated, Kolkata, the 19th November, 2018

From: The Director of Local Bodies, West Bengal,
&
Commissioner, U.D. & M.A. Department.

To: The Chairman / Chairperson,
.....Municipality,

Sub: Preparation and submission of Salary bill through IOSMS from the month of November.

Sir / Madam,

As decided by the Department of Finance and Department of U.D. & M.A., disbursement of salary of employees through IOSMS portal is going to be started in 08 (eight) Municipalities, viz. Mathabhanga, Mekhliganj, Memari, Pujali, Dhupguri, Bansberia, Rajpur-Sonarpur, and Dankuni, from the month of November, 2018. All the measures for smooth implementation of the said task have already been taken by this Directorate.

Therefore, you are requested to prepare the salary bill for the month of November '2018 through IOSMS portal and submit the same, to the respective treasuries latest by 25th November, 2018 through i-FMS portal. For preparation of the salary bill and submitting that to iFMS portal, you are requested to work hand-in-hand with the technical team of NIC for iOSMS.

Yours sincerely,



Director of Local Bodies, West Bengal,
&
Commissioner, U.D. & M.A. Department

No./DLB/Estt-1/2016

Dated, Kolkata, the November, 2018

Copy forwarded for information to,

1. The Joint Secretary to Govt. of West Bengal, UD & MA Department.
2. District Magistrate / S.D.O., for information to Treasury Officer.
3. Sri S. Mahajan, Sr. Scientist, N.I.C.

Director of Local Bodies, West Bengal,
&
Commissioner, U.D. & M.A. Department